

What a Person Must Bring to a Spindletop Center Intake Appointment

Note: This appointment is for evaluation only

Insurance card if they have ANY type of health insurance

- Medicaid
- Medicare
- Private Insurance

Income verification

- Medicaid Card
- Social Security Award Letter
- Check Stub
- Unemployment verification
- Income tax return for previous year
- If no income, the person will have to fill out the “No Income Statement” when they arrive for the appointment

Social Security Number verification

- Social Security Card
- Bill with Social Security Number on it
- Medical Record with Social Security Number on it
- Birth Certificate with Social Security Number on it

Hospital records for any recent mental health discharges

Verification of Residence

- State Issued Identification Card
- Bill with Name & Address on it
- Picture ID with Name & Address on it
- Letter written & signed by individual with whom the person is living

Children also need

- Birth Certificate
- Immunization Record
- Guardianship papers if child will not be accompanied by someone identified on the birth certificate as a parent.
- Custody documentation if applicable

Appointments may last 3-4 hours

Vending machine one site/may bring your own snacks

Spindletop Center allows walk-ins based upon volume and if time permits

- Walk-ins may have additional wait time due to scheduled appointments
- Walk-ins may have to come back another day to finish intake process because of volume and scheduled appointments

This appointment is for evaluation only. Doctor services will be scheduled after this appointment if the individual qualifies for services.